

## **Introduction**

Welcome to your copy of the clubs handbook. The aim of this handbook is to provide the membership with club information other than dive related procedures. This handbook reflects decisions made by the committee on behalf of the membership and will be updated as required following committee meetings. The only exception is the club constitution which can only be amended at a general meeting of the club members.

As with all Sub Aqua Association (SAA) clubs the club Diving Officer (DO) is responsible for all diving and training activities. However the DO looks for support of the committee and the club membership in general to ensure the smooth running of your club. All post holders are elected by the whole of the club membership.

### **Some club background**

The inaugural meeting of the club was held on the 5<sup>th</sup> May 1994, at which time the club was named “T. S. Wrekin Sub-Aqua Club”. One of the original aims of the club was to provide support for the Telford sea cadet diving section. “T S” standing for Training Ship.

The club became a member of the Sub-Aqua Association, number 829. The club commenced its weekly pool session on the 1<sup>st</sup> July 1994 at Newport pool where the club has continued to meet on Friday nights.

At a meeting on the 4<sup>th</sup> October 1996 the club changed its name to the “Aquarius Sub-Aqua club” and the Sea Cadet diving section continued in its own right as a junior branch of the British Sub Aqua Club (BSAC) with its own Diving Officer and committee. Whilst no longer part of our club the sea cadets have continued to use the clubs pool sessions in what is seen as a special relationship between the two clubs.

The club aims continues to be to organise diving for its members and to provide newer and less experienced members with training and guidance in line with the SAA’s guide lines.

The contents of this member’s handbook provide guidance for members to plan dives and contact other club members, as well as the rules and club constitution.

Remember always to dive safe and enjoy yourselves, diving is lots of fun.

### **Major Appointment Holders**

#### **Diving Officer**

The Diving Officer has full responsibility for all diving activities undertaken by members of the club.

Diving Officer`s	Gary Grey	1994 to 2000
	Lee Porter	2001 to 2002

Keith Pritchard	2003 to 2008
Pete Walsh	2009
Steve Orange	2010 to date

### **Committee Chair**

The chairman shall be responsible for the general direction of the club. They shall be responsible for the conduct of all meetings and shall decide the procedure to be followed.

Club Chair`s	Richard O`Gara	1994 to 1999
	Lee Porter	2000
	Bob Holmes	2001 to 2002
	Steve Orange	2003 to 2004
	Paul Blade	2005 to 2006
	Dave Phillips	2007 to 2009
	Jane Boughen	2010 to 2011
	Caryn Donn	2012 to 2014
	Paul Blade	2015 to 2016
	Pav Olenik	2017 to date

### **Secretary**

The secretary shall be responsible for:

1. Maintaining membership records
2. Maintaining minutes of the clubs meetings
3. Correspondence received by and issued on behalf of the club

Secretary	Margaret O`Gara	1994 to 1995
	Nicky Jago	1996 to 1997
	Margaret O`Gara	1998 to 1999
	Steve Orange	2000 to 2002
	Jeff Rushton	2003
	Pavil Olenik	2004
	Pauline Phillips	2005 to 2011
	Mark Lewis	2012 to date

### **Treasurer**

The treasurer shall be responsible for;

1. the collection of monies on behalf of the membership
2. payment, from club funds, of debts incurred by the club
3. maintaining a full record of income and expenditure of the club
4. providing a periodic financial update to the Committee
5. production of annual accounts

Treasurer	Margaret O`Gara	1994 to 1999
	Simon Mail	2000 to 2001
	Angelina Flowers	2002
	Bob Holmes	2003 to 2009
	Wendy Plant	2010 to 2012
	Dave Phillips	2013 to 2014
	Wendy Plant	2015 to 2016
	Paul Blade	2017 to date